

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
CONF. ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**MAY 08, 2023**

Board members present: Chairman Cory Wright; Vice-Chairman Brett Wachsmith; Commissioner, Laura Osiadacz.

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Debbie Stanavich, Admin Assistant; Brian Carlson, Budget & Finance Director; Dora Van Epps, Fiscal Analyst; Marie Marchand, Mental Health Programs Coordinator; Chelsey Loeffers, Public Health Administrator; Chris Horner, Deputy Prosecutor III; Dan Carlson, CDS Director and one member of the public.

**REGULAR MEETING                      OFFICE STAFF MEETING                      COMMISSIONERS**

At 9:00 a.m. Chairman Wright opened the Office Administration meeting.

**CALENDAR                                      WEEK AT A GLANCE                                      COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS                              REVIEW OF PAF'S & VOUCHERS                              COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG                      REVIEW OF CORRESPONDENCE LOG                      COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending May 5, 2023.

**RESOLUTION 2023-078                      CRISIS CASE MGMT PROGRAM                      COMMISSIONERS**

Commissioner Wachsmith moved to approve Resolution 2023-078, a Resolution to Fund the Crisis Case Management Program through 1/10<sup>th</sup> of 1% Mental Health & Chemical Dependency Tax. Commissioner Osiadacz seconded. Motion carried 3-0.

**RESOLUTION 2023-079                      BEHAVIORAL HEALTH COURT                      COMMISSIONERS**

Commissioner Wachsmith moved to approve Resolution 2023-079, a Resolution to Fund the Kittitas County Behavioral Health Court through 1/10<sup>th</sup> of 1% Mental Health & Chemical Dependency Tax. Commissioner Osiadacz seconded. Motion carried 3-0.

**DISCUSSION**

**CDBG GRANT – ODD FELLOWS HOUSING COMMISSIONERS**

Dave Sturgell, IOOF Representative stated that the IOOF would like to propose using 10 acres of unused land at the Cemetery for Affordable Housing. He stated that Commerce requires you to be sponsored by a municipality and the City doesn't have the staff to accommodate it right now. Brian Carlson, Budget & Finance Director & Dora Van Epps, Fiscal Analyst reviewed and clarified the applicant's role and responsibilities. Brian stated that the County is the grantee and IOOF is the Subrecipient, however the County will be responsible for answering all of the Federal reporting etc., There was discussion on due dates and setting a Public Hearing for May 31, 2023 at 10:30 a.m.

**APPROVE**

**MANASTASH RIDGE RACE**

**COMMISSIONERS**

Commissioner Wachsmith moved to approve a Special Event Application to hold the Manastash Ridge Navigation Race on June 11, 2023, conditioned upon the requirements set forth by the Kittitas County Sheriff's Office, Fire Marshal, Public Health, Public Works Department and Treasurer's office; and to grant a waiver to Kittitas County Code Chapter 5.20.100 (Penal Bond - Bond of Indemnity). Commissioner Osiadacz seconded. Motion carried 3-0.

**AGREEMENT**

**HAPPY FEET/COMMERCE - SUBORDINATION AG**

**COMMISSIONERS**

Commissioner Wachsmith moved to approve and authorize Chair signature on the Dept. of Commerce Subordination Agreement for Happy Feet as presented. Commissioner Osiadacz seconded. Motion carried 3-0.

**DISCUSSION**

**COUNTY FACEBOOK**

**COMMISSIONERS**

The Board determined that for the week of May 8, 2023, they would publish on their Facebook the following: a Video from WDFW to show how to properly dispose and safely store food etc., when your in the mountains to keep bears from encroaching on camp areas; and the Public Notice from CDS regarding their monthly Upper County Builder Outreach meetings.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2023 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective

departments and exchanged details of those meetings.

**UPDATES**

**BOCC/WHITE BOARDS**

**COMMISSIONERS**

The Board reviewed their updates/edits to each of their white boards.

**OTHER BUSINESS/GENERAL UPDATES**

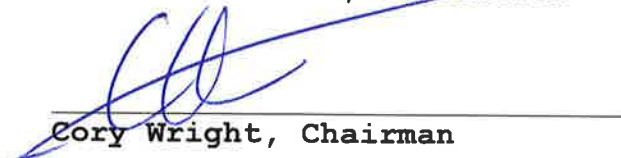
There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting adjourned at 10:20 a.m.

**OFFICE ADMINISTRATOR**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Mandy Buchholz

  
Cory Wright, Chairman